



Financial Accountant

The Extreme Light Infrastructure (ELI) is the world's largest and most advanced high-power laser research infrastructure. As an international user facility dedicated to multi-disciplinary science, ELI provides access to world-class high-power, high-repetition-rate laser systems and enables cutting-edge research, as well as breakthrough technological innovations. The ELI organisation is multi-site with two complementary facilities: ELI Beamlines in Dolní Břežany (Czech Republic) and ELI ALPS in Szeged (Hungary).

We are seeking to fill a positions in financial accounting, searching for finance professionals with strong attention to detail, a high level of reliability, and the ability to work both independently and collaboratively, responsible for ensuring accurate and complete accounting in compliance with all accounting standards and the organisation's internal financial framework. The role requires strong technical expertise, precision, and the ability to work effectively in an international research environment.

What will be your role:

You will support the organisation's mission by maintaining transparent financial records and ensuring full compliance with reporting obligations, national legislation and internal policies. You will also contribute to the continuous improvement of accounting processes and implementation of modern tools. Active collaboration with various departments, external partners, and international stakeholders is expected to ensure smooth financial processes.

The main activities of the role are:

- Comprehensive bookkeeping and accounting in accordance with Czech accounting standards
- Participation in monthly and annual financial closings
- Preparation of VAT reports (returns, control and summary statements)
- Regular reconciliation of the company's receivables and payables
- Cooperation in audits and preparation of tax returns
- Financial reporting for company management and communication with relevant institutions
- Close cooperation with other departments and external consultants

We expect you to have:

- Secondary or university education in Economics or a related field
- Experience in accounting, preferably in a larger or international organisation
- Excellent knowledge of Czech accounting and tax legislation



- Proficient knowledge of English language (spoken and written)
- Practical experience with the SAP S/4HANA accounting system (required)
- Proactive approach, accuracy, independence, and attention to detail
- Excellent command of MS Office tools (Word, Excel, Outlook)

We offer:

- A stimulating environment in a cutting-edge international research facility located in Dolní Břežany, just outside Prague (with good public transport connections)
- Opportunity to grow and develop knowledge and skills
- An attractive remuneration package
- Full-time employment
- Start date at the earliest opportunity

To apply, please send your CV and all relevant supporting documents to tomas.zabrodsky@eli-laser.eu, highlighting your experience and motivation for the role.

Your personal data will be processed in accordance with the applicable legal regulations. By submitting your personal data you agree with their potential transfer to third parties (recruitment and headhunting specialists), for the purposes of assessment and evaluation for the job positions listed on this website. Such transfer is only temporary, realized in accordance with the applicable legal regulations and your personal data will be deleted once the legal relationship with the processor ends. For more information on the processing of your personal data go to the official ELI ERIC website https://www.eli-laser.eu/media/3084/qdpr_general-info_website.pdf.